

4 High Street  
Saugerties, NY 12477

**TOWN OF SAUGERTIES**  
Department of Safety and Buildings



Tel: (845) 246-2800

Fax: (845) 246-0461

## Short Term Rental Renewal Form

**Owner of Parcel:**

**Address of Parcel:**

**SBL#:**

**I / We am/are still running the short-term rental:    yes            no**

- If NO, please see below.

**Owner's email:**

**Owner's phone number:**

**Owner's mailing address:**

**Name of the person we will be meeting on site:**

**Phone number of the person we will be meeting on site:**

- If you are no longer running your short-term rental, please provide notarized letter stating such. If you have had any changes, please include with this form.

Please include check or money order for \$175.00 made out to the Town of Saugerties. We will contact you via email or phone to set up the fire safety inspection. Someone has to be on site for this inspection! If no one shows and no notice is given (24hrs) you will have to pay a \$100.00 no show fee!

### OFFICE USE ONLY

**Received:**

**Receipt #:**

**STR PERMIT #:**

**Inspection date:**

**Passed / Failed:**

**Renewed On:**